



UNIVERSITY OF ENGINEERING & MANAGEMENT, JAIPUR

(Approved by AICTE and recognized by UGC, Ministry of HRD, Govt. of INDIA)

'Gurukul', 6 Kms. from Chomu on Sikar Road, Udaipuria Mod, Chomu, Jaipur-303807 (Rajasthan)

Phone : 01423-205168, Fax : +91 8302542610, Email: vc@uem.edu.in, Website : www.uem.edu.in

Minutes of Meeting of Board of Studies for Department of MBA

School of Management

University of Engineering & Management, Jaipur held on 09th July, 2026 at 11:00 AM.

Board Room Academic Block I

Members Present

1. Prof. Rajesh Solanki, Chief Juror, Quality Circle Forum of India (QCFI), Jaipur Chapter - External Expert.
2. Prof. (Dr.) Anil Mehta, Professor, Banasthali Vidyapeeth, Retd. Head of Department (BADM), University of Rajasthan, Jaipur – External Expert
3. Prof. Manoj Meshram, Chairman, QCFI, Jaipur Chapter, Rajasthan Region - External Expert.
4. Prof. Dr. Preeti Sharma, Associate Dean of Management, School of Management, UEM Jaipur.
5. Dr. Rahul Sharma, Professor & MBA Head, School of Management, UEM Jaipur.
6. Mr. Sourav Banerjee, Assistant Professor & BBA Head, School of Management, UEM Jaipur
7. Dr. Manisha Singh, Associate Professor, School of Management, UEM Jaipur.
8. Dr. Pawan Sharma, Associate Professor, School of Management, UEM Jaipur
9. Dr. J.N. Singh, Associate Professor, School of Management, UEM Jaipur
10. Dr. Sweta Pareek, Associate Professor, School of Management, UEM Jaipur.
11. Ms. Rishita Das, Assistant Professor, School of Management, UEM Jaipur
12. Mr. Rhythm Mukherjee, Assistant Professor, School of Management, UEM Jaipur
13. Mr. Sourav Chakraborty, Assistant Professor, School of Management, UEM Jaipur
14. Ms. Risha Sharma, Assistant Professor, School of Management, UEM Jaipur
15. Mr. Sayak Acharjee, Assistant Professor, School of Management, UEM Jaipur

Prof. Dr. Rahul Sharma, Chairman, BOS, welcomed all the members of Board of Studies before commencement of the meeting. Thereafter, the agenda points of the meeting of Board of Studies were taken up for discussion.

Discussed Points

1. MBA (Hospital & Healthcare Management)

Discussion:

- The Board reviewed the MBA in Hospital & Healthcare Management programme being conducted in collaboration with Shelby Hospital.
- The academic structure and industry integration of the programme were discussed to ensure that the curriculum remains aligned with healthcare sector requirements.

Action:

- The programme structure shall continue to be reviewed periodically in consultation with the industry partner to maintain academic relevance.

2. MBA First Semester Course Structure

Discussion:

- The course structure of MBA First Semester should be reviewed to provide greater clarity regarding the conduct of sessional papers.
- The evaluation pattern and implementation of ESP and SDP subjects should also be clearly defined.

Action:

- The course structure and assessment scheme shall be revised to ensure uniform understanding among faculty members and students.

3. Course Outcome (CO) and Module Mapping – MBA

Discussion:

- The importance of proper mapping of Course Outcomes (COs) with individual modules was discussed.
- The exercise should be carried out carefully to ensure academic consistency and compliance with outcome-based education.

Action:

- Faculty members shall review and update CO-module mapping for all MBA courses.
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4. Course Outcomes in MBA Lecture Plans

Discussion:

- MBA lecture plans should clearly specify the respective Course Outcomes for every course.

Action:

- All faculty members shall incorporate Course Outcomes in their lecture plans.
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5. CO-PO Mapping

Discussion:

- CO-PO mapping should be incorporated in both the syllabus and lesson plans for BBA and MBA programmes to strengthen outcome-based education.

Action:

- Departments shall update all academic documents to include CO-PO mapping.
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6. MBA Curriculum Structure

Discussion:

- The Board noted that IEM Kolkata follows a trimester system, whereas UEM Jaipur continues to follow the semester system.
- Therefore, similar papers are grouped appropriately in the semester structure to maintain academic balance.

Action:

- The present structure shall continue with necessary academic alignment wherever required.
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7. MBA Third Semester – Coursera Integration

Discussion:

- The significance of Coursera courses in enhancing employability and industry readiness was discussed.
- The distribution of marks related to Coursera was also reviewed.

- It was noted that students are provided access to Coursera courses free of cost.

Action:

- Faculty members shall encourage students to complete the recommended Coursera certifications as part of their academic learning.

8. Professional Development Initiatives

Discussion:

- Students enrolled in professional programmes should complete at least one NPTEL Local Chapter course.
- The benefits of the University's phygital learning approach were discussed.
- The importance of integrating additional professional certification opportunities with classroom learning was emphasized.

Action:

- Departments shall motivate students to actively participate in such certification programmes.

9. Total Quality Management (TQM)

Discussion:

- The importance of Total Quality Management, particularly in the service sector, was discussed.
- It was suggested that greater emphasis on quality management concepts should be incorporated in MBA curricula.

Action:

- Faculty members shall review the curriculum to strengthen the coverage of Total Quality Management concepts.

10. Operations Management and Supply Chain Management

Discussion:

- The existing curriculum in Operations Management and Supply Chain Management was reviewed.

- The need to strengthen practical and industry-oriented learning components in these subjects was discussed.

Action:

- Faculty members shall identify suitable practical activities and industry examples for inclusion in the courses.

11. Communication Skills

Discussion:

- The Board observed that communication-related subjects are currently more theoretical in nature.
- Greater emphasis should be placed on practical communication exercises and experiential learning.

Action:

- Communication courses shall incorporate more practical sessions, activities, and classroom exercises.

12. Teamwork and Quality Circle

Discussion:

- Students should be provided with more opportunities to work in teams to develop collaboration and interpersonal skills.
- The concept of Quality Circles was discussed as an effective method of developing analytical and problem-solving abilities.
- It was suggested that Quality Circle training be introduced through role plays, group tasks, and real-life problem-solving activities.
- Separate emphasis should be given to Quality Management within the curriculum.

Action:

- Departments shall explore the inclusion of Quality Circle activities and practical team-based exercises in suitable courses.
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13. Student Speech Activities

Discussion:

- Extempore speeches and student presentations have recently been incorporated to improve students' confidence, communication skills, and motivation.
- It was suggested that video recordings of student speeches should be maintained to monitor individual progress and provide constructive feedback.

Action:

- Faculty members shall conduct regular speech activities and maintain records for performance evaluation and continuous improvement.

Conclusion

The Board appreciated the constructive suggestions made during the meeting and unanimously agreed to implement the recommended curriculum revisions and academic improvements. Faculty members were entrusted with the responsibility of updating the syllabus, lesson plans, Course Outcome mappings, and related academic documents before the commencement of the next academic session.

The meeting concluded with a vote of thanks to the Chair.

The meeting was adjourned at 2:00 PM.

Minutes Prepared by:

Ms. Rishita Das

Assistant Professor

School of Management

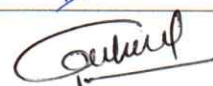
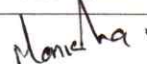
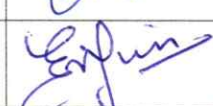
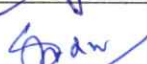
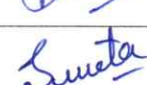
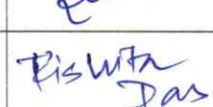
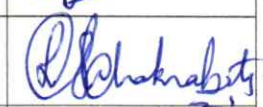
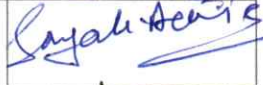
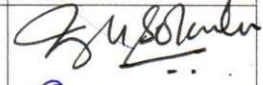
University of Engineering & Management, Jaipur

Attendance Sheet for Meeting of Board of Studies for Department of MBA

School of Management

University of Engineering & Management, Jaipur

09th July, 2026 at 10:30 AM. Board Room, Academic Block I

S.no.	Name	Designation	Signature
1	Prof. (Dr.) Preeti Sharma	Professor & Associate Dean, School of Management, UEM Jaipur	
2	Dr. Rahul Sharma	HOD, Professor, UEM Jaipur (Chair Person)	
3	Dr. Manisha Singh	Associate Professor, UEM Jaipur (Member)	
4	Dr. Pawan Sharma	Associate Professor, UEM Jaipur (Member)	
5	Dr. J.N. Singh	Associate Professor, UEM Jaipur (Member)	
6	Mr. Sourav Banerjee	Assistant Professor, UEM Jaipur (Member)	
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11	Mr. Sayak Acharjee	Assistant Professor, UEM Jaipur (Member)	
12	Prof. Dr. Anil Mehta	Professor, Management Studies, Banasthali Vidhyapith, Jaipur (External Expert)	
13	Prof. Rajesh Solanki	Chief Juror, QCFL, Jaipur Chapter, Rajasthan Region (External Expert)	
14	Prof. Manoj Meshram	Chairman, QCFL, Jaipur Chapter, Rajasthan Region (External Expert)	