



UNIVERSITY OF ENGINEERING & MANAGEMENT, JAIPUR

(Approved by AICTE and recognized by UGC, Ministry of HRD, Govt. of INDIA)

'Gurukul', 6 Kms. from Chomu on Sikar Road, Udaipuria Mod, Chomu, Jaipur-303807 (Rajasthan)

Phone : 01423-205168, Fax : +91 8302542610, Email: vc@uem.edu.in, Website : www.uem.edu.in

ATTENDANCE SHEET FOR MEETING OF BOARD OF STUDIES

University of Engineering and Management, Jaipur

School of Physiotherapy

21st July 2026

S. No	Name	Designation	Signature
1.	Dr Gauraang Singh (PT)	Chairperson, BOS, HOD, Department of Physiotherapy, University of Engineering and Management, Jaipur	
2.	Dr Avtar Doi (PT)	Associate Dean (Outreach), University of Engineering and Management, Jaipur	
3.	Dr Neha Vyas (PT)	Associate HOD (Academics), Department of Physiotherapy, University of Engineering and Management, Jaipur	
4.	Dr Imran Khan (PT)	Associate HOD (Internship and Placement), Department of Physiotherapy, University of Engineering and Management, Jaipur	
5.	Dr Sapna Malla (PT)	Associate Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	
6.	Dr Gaurav Shrivastava (PT)	Associate Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	
7.	Dr Ashutosh Singh (PT)	Assistant Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	
8.	Dr Chhavi Vijay (PT)	Assistant Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	
9.	Dr Ruma Rajbhar (PT)	Assistant Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	
10.	Dr. Poonam Jakhar (PT)	Assistant Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	

City Office : 212, Apex Tower, Lal Kothi, Tonk Road, Jaipur - 302015 (Rajasthan) Tel.: 0141- 4063336

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11.	Dr Arushi Saxena (PT)	Assistant Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	
12.	Dr. Riya Khandelwal (PT)	Assistant Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	<i>Riya</i>
13.	Dr Aasifa Rasid Khan (PT)	Assistant Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	<i>Aasifa</i>
14.	Mrs Subhra Banerjee (PT)	Assistant Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	<i>Subhra</i> 21.07.26
15.	Mrs Sudha Rani (PT)	Assistant Professor, Department of Physiotherapy, University of Engineering and Management, Jaipur	<i>Sudha</i>
16.	Dr Rakesh (PT)	Lab Assistant, Department of Physiotherapy, University of Engineering and Management, Jaipur	<i>Rakesh</i>
17.	Prof.(Dr)Ankit Bhargava (PT)	Principal, NIMS College of Allied & Healthcare Sciences, NIMS University Rajasthan	<i>Ankit</i> 21/7/26
18.	Prof. (Dr.) Shalini Dixit (PT)	Professor Vivekananda Global University, Jaipur.	<i>Shalini</i>
19.	Dr Sonam Verma (PT)	Associate Professor, IIS College of Physiotherapy & Allied Health Sciences	<i>Sonam</i> 21/7/26

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UNIVERSITY OF ENGINEERING AND MANAGEMENT, JAIPUR
Minutes of meeting of board of studies for Department of Physiotherapy,
University of Engineering and Management, Jaipur, Held on 21st July 2025

The meeting of Board of Studies for Department of Physiotherapy was held on Wednesday 21st Aug 2025 at 10:00 AM at University of Engineering and Management premises.

The following members were present

1. Dr Gauraang Singh, HOD, Department of Physiotherapy, UEM, Jaipur
2. Dr Avtar Doi, Associate Dean (Outreach), Department of Physiotherapy, UEM, Jaipur.
3. Dr Neha Vyas (PT), Associate HOD (Academics and Discipline), Department of Physiotherapy, UEM, Jaipur.
1. Dr Imran Khan (PT), Associate HOD (Training and Placement), Department of Physiotherapy, UEM, Jaipur.
2. Dr Sapna Malla (PT), Associate Professor, Department of Physiotherapy, UEM, Jaipur.
3. Dr Gaurav Shrivastava (PT). Associate Professor, Department of Physiotherapy, UEM, Jaipur.
4. Dr Ashutosh Singh (PT), Assistant Professor, Department of Physiotherapy, UEM, Jaipur.
5. Dr Poonam Jahar (PT), Assistant Professor, Department of Physiotherapy, UEM, Jaipur.
6. Dr Arushi Saxena (PT), Assistant Professor, Department of Physiotherapy, UEM. Jaipur.
7. Dr Ruma Rajbhar (PT), Assistant Professor, Department of Physiotherapy, UEM. Jaipur.
8. Dr Chavvi Vijay (PT), Assistant Professor, Department of Physiotherapy, UEM. Jaipur.
9. Dr Aashifa Rasid Khan (PT), Demonstrator, Department of Physiotherapy, UEM, Jaipur.
10. Dr Riya Khandelwal (PT), Assistant Professor, Department of Physiotherapy, UEM. Jaipur.
11. Dr Rakesh, Lab Assistant, Department of Physiotherapy, UEM, Jaipur.
12. Dr Ankit Bhargava (PT), Principal, Nims college of Allied health sciences, Nims University, Rajasthan Jaipur
13. Dr Sonam Verma (PT), Associate Professor, IIS college of physiotherapy, Jaipur
14. Dr Shalini Dixit (PT) Professor, Department of physiotherapy, VGU, Jaipur

HOD of Department of Physiotherapy, University of Engineering and Management Jaipur welcomed all the members of Board of Studies before commencement of the meeting. Thereafter, agenda points of the meeting of Board of Studies were taken up for discussion. The Board of Studies of Department of Physiotherapy, UEM Jaipur took the following resolutions.

Agenda Item No-1:

To confirm the minutes of meeting of last BOS meeting of the Physiotherapy department which was held on **19th Nov 2025**

Resolution: The last minutes of meeting of Board of Studies was confirmed.

Agenda Item No-2:

To read the action taken report for agendas of last meeting of BOS of the department which was held on **19th Nov 2025**

Resolution: The agenda wise Action Taken Report of the last meeting of Board of Studies for Department of Physiotherapy was circulated to all the members in advance through mail. As there was no observation raised, it was confirmed.

Agenda Item No-3

To report after the publication Physiotherapy for curriculum and rules and regulations given by National Commission for Allied and Healthcare Professional (NCAHP) in 2025. So, the department have considered to reform its new syllabus for the upcoming batch 2026-27 in accordance with the NCAHP

As there was no observation raised, it was confirmed.

Agenda Item No-4

To discuss the allotment of subjects in the syllabus according to the new curriculum (Annual Pattern) Subject allotment was discussed in the meeting, and it will be done as per the specialization of the faculty members and guidelines.

As there was no observation raised, it was confirmed.

Agenda Item No-5

To report on conducting short term training programmes, seminars, workshops, conferences, and faculty development programmes for the topics/ subjects/ skills and to make our teachers enable to teach the latest, as per the demands in the field of physiotherapy.

To report on conducting training programmes, seminars, workshops, conferences, and faculty development programmes for faculty members. ICAP 4.0 is Scheduled on 23rd Aug 2026.

Seminars and workshops are to be held during Academic session.

As there was no observation raised, it was confirmed

Agenda Item No-6

To report on organization of at-least one international conference per department per year.

Department of Physiotherapy organized International Conference on Advancements in Physiotherapy will organize ICAP 4.0 in the month of august 2026.

As there was no observation raised in the meeting, it was confirmed.

Agenda Item No-7

Any other matter with the permission of the chair.

External members suggested few points as per NCAHP:

- A Candidate shall be declared to have passed the examination if he/she obtained not less than 50% of the marks in theory and practical papers separately
- Students can be permitted to next year only if the number of failed subjects is two or less than two and **Student must clear all the subjects before appearing for the final examination of next year.**
- Only after passing all the subjects of all the four years, he/she will be allowed to undergo internship.

Resolution

Formal approval of the proposed changes to the syllabus. Acknowledgment of the efforts put into aligning the curriculum. Agreement on a communication plan to inform faculty, students, and other stakeholders about the approved modifications. Ensuring

clarity on the reasons for the changes and the benefits to students. Discussion on any additional resources required for the successful implementation of the modified Scheme. Allocation of necessary resources to support faculty and students during the transition.

Agenda Item No-8

Proposal for Enhancement of Annual Intake Capacity of Bachelor of Physiotherapy (BPT) Programme from Existing Intake to 100 Seats

To consider and recommend the enhancement of the annual intake capacity of the Bachelor of Physiotherapy (BPT) Programme from the existing sanctioned intake to 100 seats from the forthcoming academic session, subject to the approval of the Competent Authorities.

1. The increasing demand for qualified physiotherapy professionals at the national and international levels.
2. The implementation of the competency-based curriculum prescribed under the **National Commission for Allied and Healthcare Professions (NCAHP)**.
3. Availability of adequate infrastructure, laboratories, library resources, clinical training facilities, faculty strength, and teaching-learning resources as prescribed under the applicable minimum standards.
4. The University's commitment to strengthening quality education and expanding access to physiotherapy education while maintaining academic excellence.
5. Compliance with the provisions of the NCAHP Act, institutional norms, and other statutory requirements applicable for intake enhancement.

Resolution:

Resolved that the Board of Studies recommends the enhancement of the annual intake capacity of the Bachelor of Physiotherapy (BPT) Programme to **100 seats** from the ensuing academic session, subject to fulfillment of all statutory requirements and approval of the Academic Council, Board of Management, University Authorities, NCAHP, and other competent regulatory authorities, wherever applicable.

Agenda Item No-9

Proposal for Enhancement of Annual Intake Capacity of Master of Physiotherapy (MPT) Programme. To consider and recommend the enhancement of the annual intake capacity of

the Master of Physiotherapy (MPT) Programme to a maximum of 24 seats from the forthcoming academic session, in accordance with the National Commission for Allied and Healthcare Professions (NCAHP) guidelines, University regulations, and other applicable statutory norms.

The proposed intake shall be distributed among the approved MPT specializations based on the availability of eligible postgraduate guides, infrastructure, clinical training facilities, and departmental requirements. The allocation of seats shall ensure that each recognized postgraduate guide supervises a maximum of three (03) MPT students at any given time, as per the applicable regulatory provisions.

Resolution:

Resolved that the Board of Studies approves and recommends the enhancement of the annual intake capacity of the Master of Physiotherapy (MPT) Programme to a maximum of twenty-four (24) seats from the ensuing academic session. The intake shall be allocated among the approved MPT specializations based on the availability of eligible postgraduate guides and departmental requirements, with a maximum of three (03) students allotted to each recognized postgraduate guide, subject to fulfillment of all statutory norms and approval of the Academic Council, Board of Management, University Authorities, NCAHP, and other competent regulatory authorities, wherever applicable.

Minutes of Meeting

As per the notification from registrar office, BOS meeting was held on 21-07-2026 at 10:00 AM in the Board Room, University of Engineering and Management, Jaipur chaired by Dr Ankit Bhargava (PT), Dr Sonam Verma and Prof (Dr) Shalini Dixit (PT) (online), with the presence of HOD and faculty members. We have discussed various agendas and notified in reports as follows:

1. Last minutes of meeting in brief
2. Syllabus
3. Credit system and mark in our syllabus
4. Timetable,
5. Lecture plan
6. Departmental activity
7. Teaching work in favour of BPT and MPT courses.

There in meeting chair suggested to

General Modifications:

1. Syllabus Revision

- New syllabus to be reformed as per the National Commission for Allied and Healthcare Professionals (NCAHP) 2025 guidelines for the 2026–27 batch.

2. Credit System & Mark Distribution

- Credit structure Adopted as per NCAHP.

3. Assessment Policy

- Students must score a minimum of 50% in theory and 50% in practical separately.
- If a student fails in either theory or practical, they must reappear for both.

S. No.	Area	Modification
1	Syllabus Revision	New syllabus to be implemented as per National Commission for Allied and Healthcare Professionals (NCAHP) 2025 guidelines for the 2026–27 batch.
2	Credit System & Mark Distribution	Credit structure revised as per NCAHP; marks distribution to be 20% Internal Assessment (IA) and 80% University Assessment (UA) . Biochemistry credits reduced to half due to absence of practical component.
3	Assessment Policy	Minimum 50% marks required in theory and 50% in practical separately; failure in one component requires reappearing for both.
4	Promotion Criteria	Promotion allowed only if failed subjects ≤ 2 ; all failed subjects must be cleared before next year's final exam.
5	Internship Policy	Compulsory 1-year rotatory internship after passing all examinations in all subjects. Internship must be in institute's hospital or approved hospitals. Stipend to be paid as per State Council norms. Up to 4 months can be done as externship in State Council approved institutes. Completion of Basic Life Support (BLS) program is mandatory during internship. 2 months rural posting (preferably in CHC/PHC/Rural Rehabilitation Centres) coordinated by State Council. Logbook (as per curriculum) signed by Principal to be preserved in the institute.
6	Internship Eligibility	Internship allowed only after clearing all subjects of all four years.
7	Faculty Development	Regular short-term training programmes, seminars, workshops, and FDPs for faculty to keep updated with latest trends.

8	International Conference	At least one international conference to be organized per year by the department (ICAP 4.0 scheduled for August 2026).
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