

**BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION)****16,Block 1-A , Lakhanpur , Kanpur - 208024**

File No: NRJJPP000144

Date: 25-Dec -2022

To

PROF DR. BISWAJOY CHATTERJEE
UNIVERSITY OF ENGINEERING AND MANAGEMENT
Gurukul, 6Kms from Chomu, On Sikar Road
UDAIPURIA
JAIPUR
JAIPUR
RAJASTHAN Pincode: 303807

Subject:

Engagement of Apprentices under the Apprentices Act - Graduate and Technician Apprentices -
Notification issued for UNIVERSITY OF ENGINEERING AND MANAGEMENT (NRJJPP000144) for FY 2022-
2023 - Regarding

Sir/Madam,

Thank you very much for your letter referred to above wherein you have very kindly furnished statistical Information. On the basis of the Statistical Information furnished by you and of the assessment made by us of the training facilities available in your Establishment / Industry, you are required to engage Graduate and Technician Apprentices as per Section 8 (3A) of the Apprentices Act 1961, as indicated below:

S.No.	Designated Subject Field	Number of Apprentices to be engaged	
		Graduate (Engg./Tech)	Technician (Diploma)
1	COMPUTER SCIENCE AND ENGINEERING	1	0
2	ELECTRONICS & COMMUNICATION ENGINEERING	1	0
3	ADMINISTRATION SERVICES	2	0
4	CIVIL ENGINEERING	1	0
5	OTHERS	10	1
	Page Total	15	1
	Grand Total	16	

As per table above, your notification for FY null-null is null (Zero) slots. The stipend reimbursement slots for FY null-null is null.

This notice comes into immediate effect for implementation of the Apprentices Act as notified above. If you have any doubts you may feel free to contact us.

A line in reply about the position of apprentices engaged by you should be communicated to this office within two weeks of this notice. A training programme formulated for the apprentices engaged shall be sent field wise.

Kindly acknowledge the receipt of this notice.

Copy to :
The State Coordinator,

Yours faithfully,

**REGIONAL CENTRAL APPRENTICESHIP
ADVISER & DIRECTOR**

Annexure to notification

1. Establishment should verify the physical copy of Degree / Diploma Certificate, Aadhar Card / Government ID Proof, Bank Account details, Photograph and Community Certificate (if applicable) for authenticity before contract is created in the Portal for Apprenticeship Training.
2. Establishment shall update their manpower details on an annual basis at the start of each financial year.
3. Establishment shall adhere to the number of apprentices to be trained based on their notification. Intake Compliance Report (ICR) can be used as guidance.
4. Establishment shall swap the training slot of graduate with diploma and vice-versa and also the branch of study for which they have been notified as long as the total number of contracts created does not exceed the notified slots.
5. On a quarterly basis, Performance Report (Record or Progress) should be updated in the Portal for every Apprentice undergoing training.
6. Training termination details (if any) need to be captured in the portal before entering quarterly
7. Any loss of pay (LOP) has to be captured with the record of progress and cannot be added separately.
8. Stipend reimbursement claim shall be submitted on quarterly basis for the period for which Record of Progress has been approved.
9. Stipend claim must be submitted in the portal within two years from the date of completion of training.
10. Establishment shall capture employment status of the apprentice after successful completion of their
11. Establishment are advised to follow the reservation of SC, ST and OBC as mentioned in the table

Assessment for the FY	Graduate		Technician
2022 - 2023	15	1	
Total Notified Slots	16		
Suggested slots to be filled as per reservation policy			
Category	SC	ST	OBC
Percentage	17.0%	12.0%	27.0%
Slots	2	1	4