

UEM Jaipur

Memorandum of Understanding

Between

Rotary India Literacy Mission
&
Rotary International District 3291
&
University of Engineering & Management

This tripartite Memorandum of Understanding (MoU) specifies areas of cooperation and collaboration between Rotary India Literacy Mission, 145 Skyline House, Sarat Bose Road, Kolkata – 700026, West Bengal, India (represented through its authorized signatory Kaonal Sanghvi), Rotary International District 3291 (represented through its authorized signatory Prabir Chatterjee), and University of Engineering & Management (represented through its authorized signatory Prof. Dr. Biswajoy Chatterjee) for bringing synergy in their efforts to promote Adult Literacy in India.

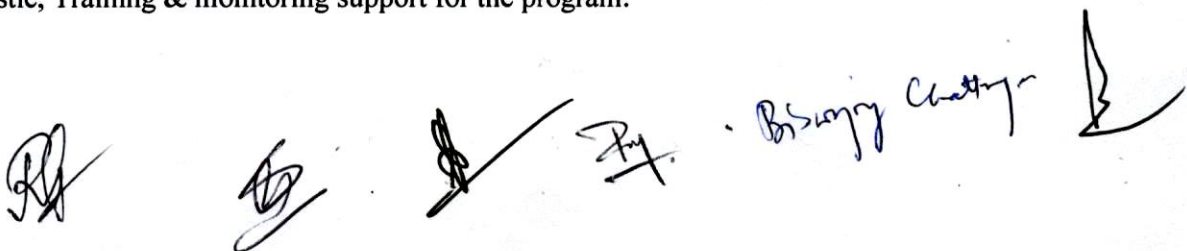
Whereas, **Rotary India Literacy Mission (RILM)** is a registered society under The Societies Registration Act (1860) and has embarked upon one of the most comprehensive programs on **Total Literacy and Quality Education**. This mission wishes to achieve the literacy goals through its comprehensive program called **T-E-A-C-H**:

- Teacher Support
- E-Learning
- Adult Literacy
- Child Development &
- Happy Schools

Each of these programs with specific focus is inter-linked with the others in objective and content, accompanied with improvement in learning outcome of education in various parts of the country. Understanding the enormity of the task, it has been decided to adopt, in implementing **T-E-A-C-H**, a strategy of meaningful co-operation with all actors in the field, by forging strong partnerships with the Government, Corporate, National/ State specific Non-Governmental Organizations as well as international organizations working in various segments of this country wide endeavor.

AND WHEREAS

Rotary International District 3291 (hereinafter referred to as RID 3291) has offered to be the Implementation Partner to this Adult Literacy Project (including bearing the required expenses for providing Adult Literacy Primers towards Literacy certification) and provide logistic, Training & monitoring support for the program.



Whereas, the University of Engineering & Management (hereinafter referred to as UEM), has offered to assign volunteers from NSS and other Student / Teacher Volunteers, as facilitators for Adult Literacy program.

Whereas, RILM and RID 3291 have approached UEM to partner to promote adult literacy to bring "Total Literacy in India".

The RILM, RID 3291, and UEM (hereinafter referred to as Parties) have together decided to enter into a Memorandum of Understanding (MoU) with the following scope of collaboration:

1. Scope of collaboration

The Parties have mutually agreed to cooperate to promote adult literacy in India so that India becomes totally literate. The Scope of collaboration includes the following:

- a. Collaboration for creating awareness about importance of adult literacy
- b. Collaboration for improving adult literacy rate by making adult non-literates literate
- c. Collaboration for conducting basic literacy assessment examination through district administration
- d. Collaboration for visibility platforms
- e. Collaboration for knowledge sharing
- f. Collaboration for anything that is not mentioned but would be required for the successful implementation of the activities mentioned in this MoU

2. Roles and Responsibilities

2.1 Roles and responsibilities of RILM

The role of RILM in various activities proposed to be taken up under this MoU shall primarily be that of a facilitator. The role of RILM shall include the following activities:

- a. To provide the required soft copies of campaigning material to create awareness for adult literacy.
- b. To facilitate printing / despatch / availability of adult literacy kits to make adult non-literates literate.
- c. To impart training jointly with the Rotary District Coordinators, to the NSS volunteers and other student/teacher volunteers, so that they implement the project efficiently.
- d. To facilitate conducting assessment of basic literacy for adult neo-literates at the end of the adult literacy training.
- e. To keep the adult literacy portal functional so that proper documentation is ensured.
- f. To provide the visibility platforms for activities undertaken by UEM & Rotary District 3291, under this MoU.
- g. All other necessary initiatives will be taken by RILM to make this a successful program.



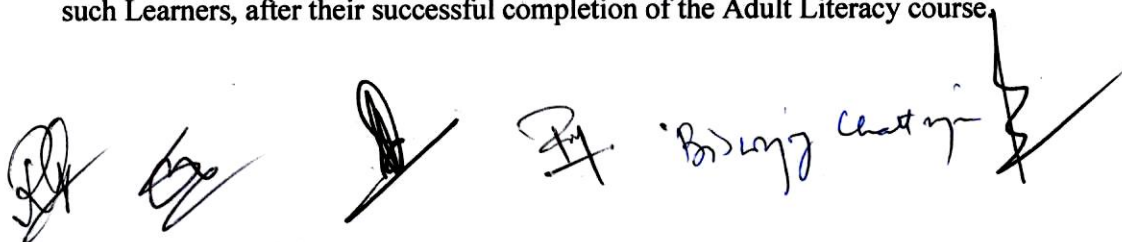
2.2 Roles and responsibilities of RID 3291

The role of RID 3291 shall include the following activities:

- a. To fund the learning material viz. Primer prescribed by RILM and Instructional videos
- b.
- c. To provide logistic support cost to the NSS and other student / teacher Volunteers for the program.
- d. To support UEM in identifying adult illiterates who would be taught, with local District Administration support and enroll them for the project
- e. To jointly provide Training support with RILM, for the student/teacher volunteers
- f. To monitor and coordinate the progress of the Adult Literacy program
- g. Facilitate examination setup, for certification of adult illiterates, at the end of the literacy training, in coordination with RILM
- h. Collate and analyze records of training progress and completion

2.3 Roles and responsibilities of UEM

- a. To motivate its volunteers to take initiative for implementation of the project in their respective areas.
- b. To identify adult illiterates with local District Administration & RID 3291 support, and enroll them for the project
- c. To draw a roadmap to reach-out to the maximum number of adult non-literates in and around their centres, in consultation with RILM & Rotary District 3291.
- d. To maintain record of training progress and completion
- e. UEM would ensure entering of data of all adult learners and NSS and other student/teacher volunteers, and later during the learning process and update the examination results. on online portal of RILM (or any other database as agreed in due course).
- f. UEM to collaborate and fine-tune the curriculum as may be required from time to time and prepare the assessment process in Bengali.
- g. For each batch, UEM would prepare course-end assessment questionnaires and handover the answer key to RILM.
- h. UEM would provide support for conducting assessments, etc, as would be mutually agreed from time to time, in the areas where they have a presence.
- i. On the basis of the examination data received from the participating volunteer-teachers who shall provide the details of the adult-learners who successfully passed an examination, Certificates will be issued by RILM and UEM jointly to such Learners, after their successful completion of the Adult Literacy course.

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- j. All the parties of this MOU should maintain the confidentiality about the database, curriculum, assessment process, certification process and all other related information with regard to this program.
- k. RILM and UEM shall jointly issue the course-end assessment certificate to all UEM candidates..

3. Impact assessment evaluation

The activities undertaken as part of the MoU shall be subjected to impact assessment evaluation at mutually agreed intervals.

4. Financial Obligations

- a. RILM/RID 3291 would deliver their responsibility with their own resources without any financial contribution from other party.
- b. UEM would conduct Adult Literacy training/teaching without expecting any financial remuneration for its volunteers' time and efforts.
- c. RID 3291's financial obligation will be limited to sponsoring the RILM Primer, instructional videos as prescribed by RID 3291, logistic support to the student/teacher volunteers as part of their training delivery (to be mutually agreed with UEM)
- d. There is no commercial transaction and no fee is to be charged from any candidate.

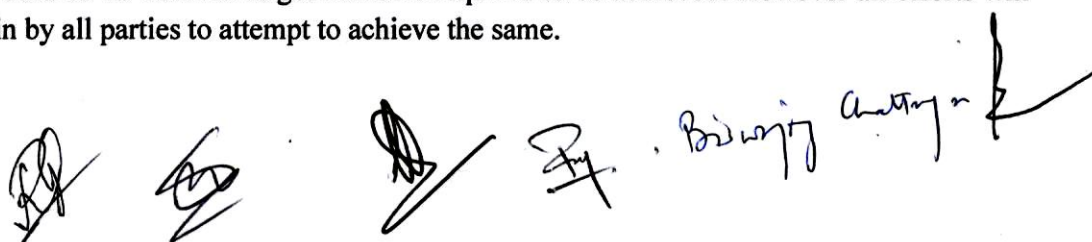
5. Reviews

- a. The progress of implementation of the programme undertaken under this MoU shall be jointly reviewed by all Parties in six months or at an interval as mutually decided.
- b. Based on the reviews, if required, revised implementation plan would be formulated.
- c. This MoU shall be effective for a period of 5 (five) years or such period as may be mutually agreed between the Parties.

6. Liability:

The parties of this MoU will not assume any liability of any claims against the damages, deaths, injuries, losses or debts arising out of the activities connected with employees, agents or third parties involved under this MoU.

As all Parties have entered into this MoU in good faith for the welfare of the community, there would be no deemed target numbers required to be achieved. However all efforts will be put in by all parties to attempt to achieve the same.

 . Binny Chatterjee

7. Termination

The Parties may terminate the MoU after giving a minimum of two month's notice

8. Settlement of Disputes

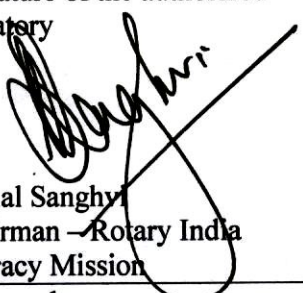
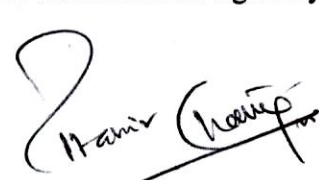
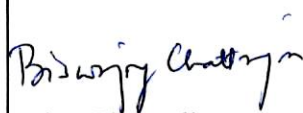
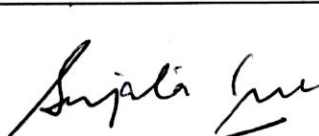
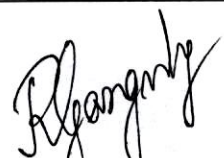
This Agreement will be governed by Indian Law. Courts at Kolkata shall have exclusive jurisdiction.

The parties shall in the event of any dispute in respect of or in connection with this agreement before making any reference to arbitration attempt to resolve the disputes by negotiations after giving a written notice of all such disputes within 30 days of such notice. On the negotiations not fructifying in resolving the disputes the parties hereto shall refer the disputes to a single arbitrator to be mutually agreed upon and in the event of disagreement to be appointed by the Hon'ble court.

The Arbitration and Conciliation Act, 1996 shall govern the proceedings.

Any modification or change to this MoU shall only be in writing signed by the authorized representatives of the parties to this MoU, to be binding on the parties hereto.

In witness hereof, of Parties hereto have signed this MoU, in two original copies, on ... day of 2022 at

First Party: Signature and Seal	Second Party: Signature and Seal	Third Party: Signature and Seal
Name, Designation and Signature of the authorized signatory  Kamal Sanghi Chairman – Rotary India Literacy Mission	Name, Designation and signature of the authorized signatory  Prabir Chatterjee District Governor – RID 3291	Name, Designation and signature of the authorized signatory  Vice-Chancellor University of Engineering & Management, Jaipur
Witness 1  Aniruddha Roy Choudhury Treasurer – Rotary India Literacy Mission	Witness 2  Sujata Pyne President – Rotary Club of Calcutta RID 3291	Witness 3  University of Engineering & Management, Jaipur